

Anderson High School PTSA Deposit Request

Please fill out form, including a signature and phone # at the bottom. You may attach a spreadsheet in lieu of listing each check below.
Please put checks in the same order they are listed below or on your spreadsheet.

Today's Date _____

Budget category to credit deposit to: _____

Check #	Name on Check	Dollars	Cents	Check #	Name on Check	Dollars	Cents
1				16			
2				17			
3				18			
4				19			
5				20			
6				21			
7				22			
8				23			
9				24			
10				25			
11				26			
12				27			
13				28			
14				29			
15				30			
Column Sub-Total				Column Sub-Total			
				Check Deposit Total			
Currency							
Coins							
<u>Total Deposit</u>							

Counted by _____ Date _____ Phone _____

Counted by _____ Date _____ Phone _____

Verified by _____ Date _____ Phone _____

Two people must be present to count money. Include the name of the person counting the money and the date it was counted.

PLEASE RETURN TO THE PTSA TREASURER
Holly Munin, 4105 N. Hills Dr., Austin, Texas 78731. andersonhstreasurer@gmail.com. (512) 705-1659.

*****Treasurer's Use Only*****

Received _____ Date _____